



Online Grant Application Guide

You may find these tips helpful as you complete your application. Be sure to click “Submit” when you complete your application.

- Review all online application questions before starting the application. You can compose and save your answers in Word, for example, and then copy/paste them into the application form. Please use basic formatting.
- You may use any industry-standard Internet browser application (Internet Explorer, Google Chrome, Firefox, Safari, etc.) to complete the application.
- A question mark next to various questions provides additional help text for that particular question.
- Required fields are indicated with a red bar and must be answered in order to proceed to the next screen.
- There is no time limit on entering data in the online application. However, it may “time out” if you do not complete the entire application in one sitting. We suggest you save your application every 20 minutes by clicking the “save” button on the lower bottom of the page.
- Each answer has character limits. Each space and line return is counted toward the maximum number of characters allowed. The text box will count the characters as you go and count down the characters remaining.
- Use asterisks to format list. Bullets or other formatting will cause your application to appear unorganized or malfunction.
- Enter only numbers in fields requesting a dollar amount. Do not include a dollar sign or other punctuation. Do not include any letters or other non-numeric characters.
- Spell check is available within each text box (lower left corner).
- After completing all questions, you may edit your responses, if needed, using the edit button.
- When the application is complete, click the “Submit” button. An acknowledgment will be sent to the email address you indicated on your registration page. If you do not receive this automatic email, please contact the Foundation office at 218-326-0523 or 877-882-2257.
- If you have additional questions or experience difficulty in submitting your online application, contact the Blandin Foundation at 218-326-0523 or 877-882-2257.